

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

GERALD CLIFTON, PRESIDENT PRESIDING

FEBRUARY 3, 2003

A. CALL TO ORDER

The February 3, 2003, meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Gerald Clifton, Board President.

Chief Deputy Charlie Brown of the DeSoto County Sheriff's Department was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear any and all business to come before the Board. The following were present:

Supervisor Jessie Medlin-----District 1
Supervisor Eugene C. Thach-----District 2
Supervisor Gerald Clifton-----District 3
Supervisor John Caldwell-----District 4
Supervisor Tommy Lewis-----District 5
W. E. Sluggo Davis-----Chancery Clerk
Chief Deputy Charlie Brown -----Sheriff's Dept.
David Armstrong-----County Administrator
Bobby Chamberlin-----Board Attorney

B. INVOCATION

Supervisor Eugene Thach presented the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF JANUARY MINUTES

The official minutes of the Board of Supervisors were read for the month of January 2003, pursuant to Section 19-3-27 of the Mississippi Code of 1972, Annotated. Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to approve the minutes of the Board of Supervisors, with clarifications made by the Supervisors, for the month of January 2003. The motion passed by a unanimous vote.

E. OLD BUSINESS

1. Report from Committee to Inspect Road

a. Horn Lake Road

Supervisor Tommy Lewis made the motion and Supervisor Gerald Clifton seconded the motion to carry this item over until the February 5, 2003 Board meeting. The motion passed by a unanimous vote.

CONTINUED,

F. NEW BUSINESS

1. Tax Exemption

a. Application Data System – MOU

Jim Flanagan, Director of the DeSoto Council, and Bill Perkins, President of Application Data Systems, appeared before the Board of Supervisors regarding the Memorandum of Understanding for Personal Property tax abatement of five years and a Real Property tax abatements of ten years.

Mr. Perkins said they have completed their building addition and have moved into it. Mr. Perkins said that Application Data System started business in 1981 and moved to their current location at Southaven in 1985. They are a Public Safety Software Writer and have locations in Dayton, Ohio, Baton Rouge, Louisiana and other locations in the United States. Mr. Perkins said they were out of space and built the new addition at a cost of \$350,000. Mr. Perkins said they have 20 programmers in operations since the end of January 2003.

Mr. Perkins said they have just received a contract from the Mississippi Highway Patrol for all nine districts. Application Data System will implement software into laptop computers for each HPD vehicle in order for them to obtain data while in transit.

Mr. Perkins said the average wage per year is \$40,000 for their 20 programmers and they expect to hire 2 more people a year. They secure their employees from the area colleges. Chancery Clerk Sluggo Davis asked what percentages of the employees were from DeSoto County. Mr. Perkins said they all were except for two employees.

Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to approve the Tax Exemption for 10 year Real Property and 5 Year Personal Property for Application Data Systems. The motion passed by a unanimous vote. ****See Exhibit F.1.a****

b. Making State Tax Commission Approval Part of the Minutes

County Administrator David Armstrong said the Tax Exemptions for Hallmark Flowers Co., The Sherwin Williams Co., Rexam Beverage Can Co., and School Specialty Inc. have been approved by the State Tax Commission and need to be made a part of the Board Minutes.

Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to approve making the State Tax Commission's approval of the tax exemptions for the following companies a part of the Board minutes and authorized the final resolutions for the exemptions as follows:

1. Hallmark Flowers Co.
2. The Sherwin Williams Co.
3. Rexam Beverage Can Co.
4. School Specialty Inc.

The motion passed by a unanimous vote. **** See Exhibit F.1.b****

ITEM F, CONTINUED,

2. Community Foundation

William Bailey and Linda Crumpton, from the Community Foundation of Northwest Mississippi, appeared before the Board of Supervisors to discuss the organization of a Boys & Girls Club in DeSoto County

Mr. Bailey said that Sandy Rhea, Director of the Delta Chapter Boys & Girls Club, was supposed to be here today, but she had an illness in the family so he would like to request to have another meeting with the Board when she could present the program to the Board. Mr. Bailey said they are a major non-profit organization and their plans are to have a club in each City of the County. Mr. Bailey said that due to the growth of DeSoto County, the clubs would be a benefit to the kids in the County. They have found that with the organization of the clubs it has helped to keep down crime, encourage school attendance and helped to give the kids more stability and keep them occupied.

Mr. Bailey said the Delta Chapter would help to get the DeSoto County Chapters organized. Mr. Bailey invited the Board to a meeting that will be held on Tuesday, February 4, 2003, at 6:00 p.m., at the Southaven City Hall Courtroom. Mr. Bailey said they would be discussing the program with the concerned citizens wishing to make a positive difference for DeSoto County.

Supervisor Eugene Thach asked if the Boy Scouts and Girl Scouts were connected to this program. Mr. Bailey said they are a separate organization from the Boys & Girls Clubs.

Mr. Bailey said they wanted to keep the Board of Supervisors advised of what is going on and to get the Board's support for the project. They would appreciate any support from the Board or any interested individuals. They are still in the early stages of organization. They have no building and no board organized.

Supervisor Eugene Thach asked if they were looking for once central location or if they wanted a location in each city. Mr. Bailey said they want a location in each of the four cities and organize four clubs. They would combine the clubs when doing trips, but they would have one structure operating all four clubs.

Supervisor Jessie Medlin said the kids need a program to keep them out of trouble and this sounds like a step in the right direction.

Supervisor Gerald Clifton said the Board's next meeting would be on February 18, 2003 and they would be welcomed to come back to the Board on that date. No motions were taken on this item.

3. Approval of Travel

a. County Travel

In accordance with Section 25-3-41 Mississippi Code of 1972, as amended, any official or employee of DeSoto County, Mississippi is hereby authorized to travel during the period of February 3, 2003 to March 3, 2003, as necessary, and incur travel expenses in the performance of their official duties for DeSoto County; that all such travel is hereby authorized, contingent on funds being available in the departmental budget of the individual traveling.

Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to authorize DeSoto County employees or officials to

ITEM F.3.a, CONTINUED,

travel during the period of February 3, 2003 to March 3, 2003, as necessary, and incur travel expenses in the performance of their official duties for DeSoto County. The motion passed by a unanimous vote.

b. Travel to Washington for Wastewater

Supervisor Tommy Lewis asked for the Board's approval to travel to Washington D.C. for meetings on Tuesday, February 11, 2003, for the County Wastewater Project. Supervisor Lewis said he also wanted to discuss the flooding problems on Holly Springs Road and Byhalia Road. Supervisor John Caldwell asked for Fogg Road to be added to the discussion.

Supervisor Lewis said the expenses would be for airfare, lodging, meals and other such normal expenses.

Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to approve travel expenses for Supervisor Tommy Lewis to travel to Washington, D.C. for meetings on Tuesday, February 11, 2003, for the Wastewater and the flooding problems on Holly Springs Road, Byhalia Road and Fogg Road. The motion passed by a unanimous vote.

4. Approval of Publication of Board Proceedings

Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to approve the publication of Board Proceedings in accordance with Section 19-3-33 of the Mississippi Code, which states that the Board of Supervisors may have its proceedings published in some newspaper published in the county, and cause the same to be paid for out of the county treasury. The motion passed by a unanimous vote.

5. Approval of Bailiff Pay

Pursuant to Section 25-7-27, Section 1, paragraph (e), which allows for Constables working as Bailiffs to be paid as provided under Section 25-3-69, Mississippi Code of 1973, Annotated, Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to pay Joe Holmes the amount of \$120.00 for the month of January 2003; to pay Lee Hodge the amount of \$120.00 for the month of January 2003; and to pay Floyd Medlin the amount of \$200.00 for the month of January 2003, for their services as Bailiffs for DeSoto County Justice Court. The motion passed by a unanimous vote. ****See Exhibit F.5****

6. Sheriff's Employee Report

Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to acknowledge receipt of the Sheriff's Department Employee Report for the month of January 2003. The report is attached and made a part of the minutes in Exhibit F.6. The motion passed by a unanimous vote. ****See Exhibit F.6****

7. Approval of Continuing Bond Disclosure Agreement

Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion for approval of the Continuing Disclosure Information Statement required by the SEC to be filed by DeSoto County, Mississippi issued by Butler, Snow, O'Mara, Stevens & Cannada, PLLC and to approve the Board President to sign the statement. The motion passed by a unanimous vote. ****See Exhibit E.7****

ITEM F, CONTINUED,

8. Chancery Clerk Allowance

Chancery Court Clerk, W. E. Davis, presented an order of Allowances to the Board of Supervisors for the January 2003 term in the amount of \$900. Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to approve these payments, pursuant to Section 25-7-9 of the Mississippi Code of 1972, Annotated. The motion passed by a unanimous vote. ****See Exhibit F.8****

9. Increase in Family Master Fee

County Administrator David Armstrong said the Chancery Clerk Sluggo Davis received a notice from Randy Garner, Family Master Attorney, requesting an increase in pay for these services. Mr. Armstrong said the fees have not been increased since before 1987. The request is for an increase from \$200 to \$600 for Family Master service on Department of Human Services day in Chancery Court once a month. Mr. Armstrong said this position is appointed by the Chancery Court Senior Judge for our District. Mr. Armstrong said the budget for FY03 was \$5,800. Mr. Armstrong said Chancery Clerk Sluggo Davis had negotiated with Randy Garner and he as agreed to \$400 for these services, but the increased amount is not in the budget.

Sluggo Davis said that when he talked with Judge McClure about this fee, they are willing to accept the \$400 until the end of this budget year, but requested the increased \$600 for the FY04 budget. Sluggo Davis said that most Family Master’s are on salary in other counties.

Supervisor Eugene Thach asked how many times a month are services provided. Sluggo Davis said hearings are held just one day a month on DHS day, but the master has to stay anywhere from 3 to 6 hours in Court. Supervisor John Caldwell asked what kind of salary was paid. Sluggo Davis said \$1,800 a month in some other Counties, but the system varies by County.

Supervisor Eugene Thach made the motion and Supervisor Gerald Clifton seconded the motion to approve the increase in pay for the Family Master to be \$400 effective immediately until the end of the FY03 budget year when it will increase to \$600 per DHS day. The motion passed by a vote as follows:

| | |
|---------------------------|-----|
| Supervisor Jessie Medlin | NO |
| Supervisor Eugene Thach | YES |
| Supervisor Gerald Clifton | YES |
| Supervisor John Caldwell | NO |
| Supervisor Tommy Lewis | YES |

Supervisor Jessie Medlin questioned approving this increase in the middle of the budget year. ****See Exhibit F.9****

10. Approval of Homestead Exemption

Chancery Clerk Sluggo Davis presented the Board of Supervisor the Homestead Exemptions for residents who are over 65.

Supervisor John Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the petition to adjust the homestead exemption supplemental roll as presented by the Chancery Clerk in Exhibit F.10. The motion passed by a unanimous vote. ****See Exhibit F.10****

ITEM F, CONTINUED,

11. Approval of Tax Assessment Increase & Reduction for Real & Personal

Supervisor Gerald Clifton made a motion and Supervisor Jessie Medlin seconded the motion to approve the petitions for reduction of tax assessments and notice to increase the assessment of real and personal property as recommended by the DeSoto County Tax Assessor. The motion passed by a unanimous vote. ****See Exhibit F.11****

12. Health & Medical Insurance Proposal

County Administrator David Armstrong said he and Vickie Richmann started two months ago working on the County insurance information to be able to get better quotes on the health insurance. David Armstrong said Morgan White Associates had approached the County 2 years ago about doing a proposal for the health insurance. The problem was the County had to get the necessary information from the current insurance carrier to be able to go out for proposals. David Armstrong said he had received this year’s renewal quote from MAS. David Armstrong said Morgan White Associates came to the County with United Health Care, which was similar to Blue Cross/Blue Shield insurance. The main difference was that under MAS, when lab work was done in office the cost was applied toward the deductible and United Health Care goes through Methodist.

David Armstrong said Ms. Stancy Bond, Regional Service Rep for Blue Cross/Blue Shield, who is from Southaven and Chris Francis, Account Exec for Blue Cross/Blue Shield, who is out of Tupelo, worked with Morgan White Associates to come to the Board today with a proposal that is comparable to the MAS proposal. David Armstrong said he is recommending to the Board to switch the health insurance to be fully funded by Blue Cross / Blue Shield with Morgan White Associates as the third party administrator. David Armstrong introduced Candra Maddock, Account Exec with Delta Dental Insurance Company, Brandon, MS. Delta would handle the County’s dental plan.

David Armstrong introduced Joel Jasper, Brad Camp and Johnny Morgan, all from Morgan White Associates, to the Board of Supervisors and said they would give their proposed presentation to the Board for any questions. Joel Jasper presented the presentation consisting of the following:

| <u>Annual Deductibles</u> | |
|--------------------------------------|--------------------------------------|
| Current Plan | Proposed BC/BS |
| \$300 per individual | \$250 per individual |
| \$650 per family | \$750 per family |
| <u>Co-Insurance</u> | |
| Current Plan | Proposed BC/BS |
| 10% in Network | 10% in Network |
| Until | Until |
| \$1,000 out of pocket for individual | \$1,000 out of pocket for individual |
| \$3,000 out of pocket for family | \$3,000 out of pocket for family |
| <u>Lifetime Maximum</u> | |
| Current Plan | Proposed BC/BS |
| \$1,000,000 | \$2,000,000 |

ITEM F.12, CONTINUED,

| | | |
|---|-------|-------------------------|
| <u>Doctor Office Visit Co-Pay</u> | | |
| Current Plan | | Proposed BC/BS |
| \$15 General | | \$15 General |
| \$25 Specialist | | \$25 Specialist |
| <u>Additional Charges in Dr.'s Office</u> | | |
| Current Plan | | Proposed BC/BS |
| Deductible | | none |
| Co-Insurance | | Co-Insurance pays 90% |
| <u>Prescription Drug Co-Pay</u> | | |
| Current Plan | | Proposed BC/BS |
| \$10 Generic | | \$5 Generic |
| \$20 Brand | | \$20 Brand |
| | | \$35 Non-Preferred |
| <u>Current Plan Cost</u> | | |
| Medical claims | | \$2,364,430.08 |
| Administration | | 446,756.07 |
| | | <u>\$2,807,186.80</u> |
| Reimbursements Due | | - <u>\$228,147.05</u> |
| Total 1st 11 months | | <u>\$2,579,039.75</u> |
| Average monthly cost | | \$234,458.16 |
| Annual estimated cost | | \$2,813,497.92 |
| <u>Projected Plan Cost</u> | | |
| MAS Renewal | | Proposed BC/BS |
| Monthly Cost \$268,438 | | Monthly cost \$260,107 |
| Annual Cost \$3,221,259 | | Annual Cost \$3,121,283 |
| Increase \$407,761 | | Increase \$307,785 |
| Rate of Increase 15% | | Rate of Increase 11% |
| <u>Projected Payroll Rates</u> | | |
| Current | MAS | BC/BS |
| \$500 | \$575 | \$555 |
| \$195 | \$224 | \$216 |
| \$175 | \$201 | \$194 |
| \$215 | \$247 | \$239 |

Brad Camp said they could make arrangement to keep DeSoto County’s expense down by giving a list of non-preferred drugs. Supervisor Thach asked if they have generic but the doctor requires the brand name, how would this pay. Joel Jasper said they would pay for the brand name. Supervisor Thach said he had Federal BC/BS as a secondary insurance now, so how would the insurance be handled. Mr. Jasper said the Federal policy would be secondary and the County policy would be primary.

David Armstrong said the Board could make adjustments to the bottom line figure for family coverage because the Board of Supervisors sets that. The County’s insurance is not out until the end of February, but they need to have everyone signed up by

ITEM F.12, CONTINUED,

February 15, 2003.

David Armstrong said the County is self-funded on dental and this would stay self-funded, but Delta Dental Insurance Company, Brandon, MS, would handle the dental policy. Joel Jasper presented the dental coverage as follows:

| <u>Annual Deductible & Maximum Benefits</u> | |
|---|---|
| Current Plan | Delta Dental |
| <u>Deductibles:</u> | <u>Deductibles:</u> |
| \$50 per individual | \$50 per individual |
| \$100 per family | \$100 per family |
| <u>Maximum Benefit:</u> | <u>Maximum Benefit:</u> |
| \$1,500 per individual for Preventive, Basic & Major procedures | \$1,500 per individual for Preventive, Basic & Major procedures |
| <u>Diagnostic & Preventive</u> | |
| Current Plan | Delta Dental |
| <u>100%, no deductible</u> | <u>100%, no deductible</u> |
| 2 Oral Exams per year | 2 Oral Exams per year |
| Bite-wing x-ray | Bite-wing x-ray |
| Oral Prophylaxis | Oral Prophylaxis |
| Fluoride Treatments | Fluoride Treatments |
| For children | for children |
| Space Maintainers | Space Maintainers |
| <u>Basic Procedures</u> | |
| Current Plan | Delta Dental |
| <u>80%, after deductible</u> | <u>80%, after deductible</u> |
| Fillings | Fillings |
| Extractions | Extractions |
| Oral Surgery | Oral Surgery |
| Periodontal treatment | Periodontal treatment |
| Endodontic treatment | Endodontic treatment |
| Anesthesia | Anesthesia |
| <u>Major Procedures</u> | |
| Current Plan | Delta Dental |
| <u>75%, after deductible</u> | <u>75%, after deductible</u> |
| Crowns | Crowns |
| Dentures | Dentures |
| Partials | Partials |
| Inlays | Inlays |
| <u>Orthodontic Procedures</u> | |
| Current Plan | Delta Dental |
| <u>50%, no deductible</u> | <u>50%, no deductible</u> |
| Children under 19 | Children under 19 |
| Years of age ONLY | Years of age ONLY |
| <u>Lifetime Maximum</u> | <u>Lifetime Maximum</u> |
| Benefit is \$1,000 | Benefit is \$1,000 |
| <u>Projected Monthly Rates</u> | |
| Self-Funded | Delta Dental |
| Single - \$28.98 | Single - \$26.45 |
| Family - \$70.61 | |
| Family - \$71.03 | |

ITEM F.12, CONTINUED,

| <u>Projected Total Plan Cost</u> | |
|----------------------------------|-------------------------|
| Self-Funded | Delta Dental |
| Monthly cost - \$17,972 | Monthly cost - \$17,371 |
| Annual cost - \$215,669 | Annual cost - \$208,456 |

Mr. Jasper said a change in premium is rate given based on claims underwriting expense.

David Armstrong said last year the County had carryover claims and this year we have 3 months of claims to be settled. We have \$760,000 in the insurance fund to handle these claims, but with the County going to a fully insured carrier they will handle new insurance.

Supervisor Clifton asked if you could stay with the same doctors and hospital. Mr. Jasper said the doctors and hospitals the County uses are in their network, but the dental does have a premium network and if you use their network they balance bills, but if you use other dentist they don’t balance bills. Supervisor Caldwell said what if you have already started treatment. Mr. Jasper said this would go through the current plan insurance.

David Armstrong asked if anyone has met their deductible already, would this carryover with BC/BS. Mr. Jasper said their coverage is January 1 to December 31, and anyone who has met their deductible would be honored.

David Armstrong said the County’s dental insurance has no reinsurance so it all comes out of the same fund today. David Armstrong said the County would not be changing Life Insurance, they would stay with Met Life, but he had asked for a vision plan for the County. Mr. Jasper presented the vision plan as follows:

| <u>Plan Features</u> | |
|---|--|
| No deductible | Your choice of eye care providers |
| No waiting period | One set of frames each 24 months |
| No industry exclusions | One pair of standard lenses or contact |
| A vision examination annually Lenses, once per year | |
| Laser eye surgery benefits | |
| Through TLC Centers | |

| <u>Schedule of Benefits</u> | |
|-----------------------------|----------|
| Annual Vision Examination | \$40.00 |
| Single Vision Lenses | \$40.00 |
| Bifocal | \$60.00 |
| Trifocal | \$80.00 |
| Frames | \$50.00 |
| Elective Contacts | \$105.00 |
| Necessary Contacts | \$210.00 |

| <u>In-Network Benefits</u> | <u>Co-Pay</u> |
|----------------------------|---------------|
| Annual Vision Examination | \$10.00 |
| Spectera Frames & Lenses | \$20.00 |
| (Once every 24 months) | |
| Replacement Lenses | \$20.00 |
| (Once every 12 months) | |
| Spectera Elective Contacts | \$20.00 |

ITEM F.12, CONTINUED,

(Once every 12 months)

| <u>Monthly Employer Paid Group Rates</u> | |
|--|---------|
| (Two year rate guarantee) | |
| Employee | \$8.20 |
| Employee & One | \$13.40 |
| Employee & Family | \$20.50 |

David Armstrong said that the County could adjust these employee rates. Supervisor Caldwell said he does not think he wants the vision plan.

Supervisor John Caldwell made the motion to take the insurance proposals under advisement. Supervisor Eugene Thach seconded the motion. The motion passed by a unanimous vote. ****See Exhibit F.12****

13. Genealogical Request – Bill Watts

County Administrator David Armstrong introduced Bill Watts, Genealogical collector for the County, and Lynn Clark, a Genealogical Coordinator from Utah, to the Board of Supervisors.

Mr. Watts addressed the Board regarding the need for the Board to approve saving historical genealogical documents in the Courthouse to microfiche. Mr. Watts said Lynn Clark would coordinate this project for the County at no expense for personnel, but she would require the County to supply office space for two people to do the work and for the County to purchase the necessary acid proof storage boxes and folders that would preserve the documents life span.

Ms. Clark addressed the Board regarding her background. Ms. Clark stated she was raised in Lula, MS and her husband was retired military. She was assigned by the GSU to archive these files in the state of MS. She said she works closely with the State Department of Archives & History and the film they microfiche in DeSoto County would belong to the State office of Archives & History in Jackson. She stated that she had coordinated the genealogical records for Hinds County, which took 4 years to complete records starting from 1826 forward. Ms. Clark said the work necessary on the DeSoto County records would cost in an estimate of \$1 million, but the GSU would do it for nothing to be able to microfiche these records. They recommend the original documents be stored in the attic away from public use. These microfiche would be stored at the GSU facility in Utah. Ms. Clark said they would clean and restore the documents for the County and make the film. Ms. Clark said if the County wanted a copy of the film it would cost \$20 per roll. The public could access the microfiche. Ms. Clark said it would take about 8,000 acid proof folders and 80 boxes for the storage of the records once they were cleaned. Supervisor John Caldwell said if the County purchased the microfiche, why they would need to keep the original records. David Armstrong said the MS Department of Archives has to authorize the destruction of records. Ms. Clark said the GSU’s call is to archive all Counties in MS.

Supervisor Eugene Thach asked if Ms. Clark works for the church. Ms. Clark said the GSU is a branch of the LDS Church. Supervisor Eugene Thach asked why they fund the restoration of the records. Ms. Clark said for access to the records for the GSU. Ms. Clark said she has a couple that live in DeSoto County who would do the restoration of DeSoto County records. Ms. Clark said she estimates the Count would need 80 acid free boxes at \$3.00 each.

ITEM F.13, CONTINUED,

Ms. Clark said the Chancery Clerk has to authorize this process to the Board before they could proceed. Sluggo Davis said he agrees that the records are public records and that his job is to provide the public access to the records. Sluggo Davis said he

would recommend the County to buy the flat record storage system, which would cost between \$10,000 and \$12,000 additionally plus the microfiche.

David Armstrong asked Ms. Clark when she planned to start work on the records. Ms. Clark said she would need the folders and storage boxes before the work began and that it would take about 2 years to complete. Ms. Clark said the State has only authorized the records up thru 1950 to be microfiched. Sluggo Davis asked Ms. Clark what it would take to clean the records up through 1970 or 1980. Ms. Clark said she would have to have additional help to restore and clean the records, but that she could not microfiche these records because of the MS State Law requirements and guidelines the GSU have to go by. Sluggo Davis said he would have to do a budget to fund this project and that he would have no problems with this being done on the County records. Ms. Clark said state guidelines direct them to stop at 1920.

Supervisor Eugene Thach made the motion to authorize the restoration of the County records and fund it in the 2004 budget, based on the time schedule of the GSU and based on the recommendations of the Chancery Clerk Sluggo Davis. Supervisor Tommy Lewis seconded the motion. The motion passed by a vote as follows:

| | |
|---------------------------|--------|
| Supervisor Jessie Medlin | YES |
| Supervisor Eugene Thach | YES |
| Supervisor Gerald Clifton | YES |
| Supervisor John Caldwell | ABSENT |
| Supervisor Tommy Lewis | YES |

Ms. Clark said once the start date was established she would need the folders and storage boxes within two months.

The Board asked if the Circuit Clerk records could be done also. Ms. Clark said the Circuit Clerk’s records have not been authorized to be done. Supervisor Tommy Lewis asked what the difference was with the information for computers. Ms. Clark said the longevity of a CD was 10 years, but for the microfiche film the longevity is 100 years. Ms. Clark said there is technology to take the film and do computer information from it.

14. Animal Shelter – Marvin Johnson

This item was carried over to executive session.

15. Comptroller – Joyce Riales

a. Late Bills – EAI/WEI, LLC - Supervisors

County Administrator David Armstrong said EAI/WEI has submitted a bill reimbursement that was approved by the DCRUA Board in January. David Armstrong said he had requested some clarifications on some parts of the bill and he was now recommending payment of this bill in the amount of \$104,160.33. David Armstrong said EPA would reimburse the County in the amount of \$57,288.18.

Supervisor Jessie Medlin made the motion and Supervisor Gerald Clifton seconded the motion to approve the payment of \$104,160.33 to EAI/WEI, LLC for the engineering on the Wastewater project and to authorize the clerk

ITEM F.15.a, CONTINUED,

to write the check. The motion passed by a unanimous vote. ****See Exhibit F.15.a****

Supervisor John Caldwell made a motion to approve the reimbursement

travel expenses on the recent Supervisors Conference in Jackson and authorized the clerk to write the check. Supervisor Tommy Lewis seconded the motion. The motion passed by a unanimous vote.

b. Investment of Surplus Funds

In accordance with Section 19-2-29 of the Mississippi Code, which states that whenever any County shall have on hand any bond and interest funds, any funds derived from the sale of bonds, special funds, or any other funds in excess of the sums which will be required to meet the current needs and demands of no more than seven (7) business days, the Board of Supervisors of such County shall invest such excess funds.

At the recommendation of the Comptroller, Joyce Riales, Supervisor Gerald Clifton made the motion and Supervisor Tommy Lewis seconded the motion to approve the investment of surplus funds to Bancorp South for \$5,000,000, that was the highest bidder that placed its bid on time for funds as follows:

| <u>Date of Investment</u> | <u>Bank</u> | <u>Amount</u> | <u>Maturity Date</u> | <u># of Days</u> | <u>Interest Rate</u> | <u>CD#</u> |
|---------------------------|--------------|---------------|----------------------|------------------|----------------------|------------|
| 1/30/03 | BancorpSouth | \$5,000,000 | 03/31/03 | 60 | 1.37% | 672039 |

The motion passed by a unanimous vote. ****See Exhibit F.15.b****

c. Approval to Ratify Bond Payments

Verified loan repayment documents for DeSoto County Account #71-61-5881-3T 5 \$10,000,000, Mississippi Development Bank Promissory Note dated October 9, 2000, were presented by copy to each Supervisor. Payment was made to Hancock Bank against the following accounts as follows:

| <u>Account #</u> | <u>Description</u> | <u>Payment Amount</u> |
|------------------|--------------------|-----------------------|
| 001-801-800 | Principal | \$31,261.78 |
| 001-801-802 | Interest | \$13,346.67 |
| | | \$44,608.45 |

Verified loan repayment documents for the \$18,000,000 MS Development Bank Special Obligation Bonds, Series 2000 (DeSoto County, MS General Obligation Public Improvement Bond Project; Issue #0350, were presented by copy to each Supervisor.

Payment for variable rate interest to be made for thirty days to Trustmark Bank against the following account:

| <u>Account #</u> | <u>Description</u> | <u>Payment Amount</u> |
|------------------|--------------------|-----------------------|
| 215-800-802 | Interest | \$20,258.63 |

Supervisor Gerald Clifton made the motion and Supervisor Eugene Thach seconded the motion to ratify the bond payments as described above. The motion passed by a unanimous vote. ****See Exhibit F.15.c****

d. Interfund Loan

Comptroller Joyce Riales said an interfund loan is needed to cover claims on the February 3, 2003 docket. This loan will be repaid when sufficient funds are

ITEM F.15.d, CONTINUED,

received from the State Development Bank, and/or the EPA.

Supervisor Gerald Clifton made the motion and Supervisor Jessie Medlin

seconded the motion to approve the following interfund loan, based upon the recommendation of the Comptroller Joyce Riales:

| | | |
|---------------------------------|-------------|--------------|
| From: General County Fund | 001-000-054 | \$191,587.62 |
| To: State Development Bank Fund | 383-000-149 | \$191,587.62 |

The motion passed by a unanimous vote. ****See Exhibit F.5.d****

e. Claims Docket

Comptroller Joyce Riales and Stephanie Hanks, Accounting Clerk, presented the claims docket showing claims to be paid for various departments as of February 3, 2003, in the amount of \$1,937,707.65.

Supervisor Jessie Medlin asked Road Manager Russell Dorris about the amount for the garbage pick up on Gwynn Road. Russell Dorris said the recycle bins have garbage dumped into them regularly and had to be cleaned out regularly.

Supervisor John Caldwell said his phone bill is not enough for two months, but it is more than the normal one month charge. Stephanie Hanks said she was working with Cingular to correct them misapplying payments on cell phone bills, therefore clarification may look wrong. Supervisor Tommy Lewis said there were some calls on his phone bill that were not his. Stephanie Hanks said that Supervisor Lewis' and Bill Austin's phone bills were combined together and it would be straightened out.

Supervisor Jessie Medlin said he would vote for everything on the claims docket with the exception of the cell phone bills.

Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to approve the claims docket as presented by the Comptroller in the amount of \$1,937,707.65 and authorized the clerk to write the checks, and to note Supervisor Jessie Medlin's opposition to pay the cell phone bills. The motion passed by a unanimous vote.

16. Central Maintenance

Pursuant to Section 65-17-7 of the Mississippi Code of 1972, Annotated, Road Manager Russell Dorris presented the Road Report for December 26, 2002 to January 25, 2003 and the Work Schedule for the month of February 2003, and the Road Bond Report.

a. Road Report and Work Schedule

Supervisor John Caldwell asked if they had started spraying. Russell Dorris said they have already started spraying the parks.

Supervisor Caldwell asked Russell Dorris to look at the bridge on McGowen Road. Russell Dorris said the McGowen Bridge is on the State Aid request, but the County may need to something in an emergency similar to what was done on the Fogg Road Bridge.

Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to approve the Road Report and Work Schedule as

ITEM F.16.a, CONTINUED,

presented by Road Manager Russell Dorris. The motion passed by a unanimous vote. ****See Exhibit F.16.a****

b. Road Bond Report

Supervisor Tommy Lewis stated that some of the bonds are close to expiring. Russell Dorris said the Developers have been contacted, but they have not taken care of the bonds yet. Supervisor Lewis said the Board had discussed changing the format on the bonds and asked if this had been done. Chancery Clerk Sluggo Davis said the Board had discussed the change, but there was still the problem with the expiration date. Sluggo Davis said that Central Maintenance is sending out 30 day and 60 day notices to the developers.

Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to approve the Road Bond Report as presented by Road Manager Russell Dorris. The motion passed by a unanimous vote. ****See Exhibit F.16.b****

17. Appointment – North Delta Planning & Development District

Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to appoint Mayor Robert Smith, 7768 Michael Drive, Lake Cormorant, MS 38641, as the Municipal Representative to the North Delta Planning & Development District, to replace Mayor Sam Rikard. The motion passed by a vote as follows:

| | |
|---------------------------|--------|
| Supervisor Jessie Medlin | ABSENT |
| Supervisor Eugene Thach | ABSENT |
| Supervisor Gerald Clifton | YES |
| Supervisor John Caldwell | YES |
| Supervisor Tommy Lewis | YES |

18. Approval of Transfer of Vehicles – Sheriff’s Dept.

At the recommendation of Supervisor Jessie Medlin, and in accordance with Section 31-7-13 of the Mississippi Code, which states that purchases, sales, transfers or trades are to be made by a private treaty agreement or through means of negotiation, from any federal agency or authority, another governing authority or state agency of the State of Mississippi, or any state agency of another state; it is the intent of this section to allow governmental entities to dispose of and/or purchase commodities from other governmental entities at a price that is agreed to by both parties, and this shall allow for purchases and/or sales at prices which may be determined to be below market value, which is in the best interest of the taxpayers of the State, and after determining that such a transfer is in the best interest of the residents of DeSoto County.

Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to approve the request and recommendations by the Sheriff’s Department to declare these vehicles as surplus inventory; to remove the vehicles from the County inventory and insurance and transfer the vehicles to the following departments:

| a. Correction on Transfer to Hernando Police Dept. | |
|---|--------------------|
| <u>Type Vehicle</u> | <u>VIN#</u> |
| 2000 Ford Crown Victoria | 2FAFP71W5YX112748 |

ITEM F.18, CONTINUED,

| b. Transfer to Bridgetown Fire Dept. | |
|---|--------------------|
| <u>Type Vehicle</u> | <u>VIN#</u> |

1998 Ford Crown Victoria 2FAFP71W9WX122132

c. Transfer to Village of Memphis

| <u>Type Vehicle</u> | <u>VIN#</u> |
|--------------------------|-------------------|
| 1998 Ford Crown Victoria | 2FAFP71W4WX122135 |

d. Transfer to Fairhaven Fire Dept.

| <u>Type Vehicle</u> | <u>VIN#</u> |
|--------------------------|-------------------|
| 1998 Ford Crown Victoria | 2FAFP71W2WX122134 |

The motion passed by a vote as follows:

| | |
|---------------------------|--------|
| Supervisor Jessie Medlin | ABSENT |
| Supervisor Eugene Thach | ABSENT |
| Supervisor Gerald Clifton | YES |
| Supervisor John Caldwell | YES |
| Supervisor Tommy Lewis | YES |

Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to approve the request and recommendations by the Director of Fire & EMS Bobby Storey to transfer vehicles in the County inventory to the following departments:

e. Transfer – DeSoto County Fire Dept.

Transfer this vehicle from the DeSoto County Sheriff’s Department to the DeSoto County Fire Department:

| <u>Property #</u> | <u>Type Vehicle</u> | <u>VIN#</u> |
|-------------------|--------------------------|-------------------|
| 30447 | 2000 Ford Crown Victoria | 2FAFP71W4XX232555 |

Transfer this vehicle from the DeSoto County Fire Department to the DeSoto County Sheriff’s Department:

| <u>Property #</u> | <u>Type Vehicle</u> | <u>VIN#</u> |
|-------------------|--------------------------|------------------|
| 14020 | 1997 Ford Crown Victoria | FALP71W7VX111325 |

The motion passed by a unanimous vote.

19. Acceptance of Local Law Enforcement Block Grant

County Administrator David Armstrong said the Board of Supervisors needs to approve the acceptance of the Local Law Enforcement Block Grant. The grant is for \$3,000 with a County match of \$333.

Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to accept the Local Law Enforcement Block Grant in the amount of \$3,000 and to make it part of the Board minutes and authorize the Board President to sign the grant papers. The motion passed by a vote as follows:

| | |
|---------------------------|--------|
| Supervisor Jessie Medlin | ABSENT |
| Supervisor Eugene Thach | ABSENT |
| Supervisor Gerald Clifton | YES |
| Supervisor John Caldwell | YES |

ITEM F.19, CONTINUED,

| | |
|------------------------|-----|
| Supervisor Tommy Lewis | YES |
|------------------------|-----|

****See Exhibit F.19****

20. Authorization for Board President to Sign Closeout – CDBG – DHS Building

County Administrator David Armstrong said the Board needs to authorize the Board President to sign the CDBG closeout papers on the DHS Building.

Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to authorize the Board President to sign the CDBG closeout papers on the DHS Building. The motion passed by a vote as follows:

| | |
|---------------------------|--------|
| Supervisor Jessie Medlin | ABSENT |
| Supervisor Eugene Thach | ABSENT |
| Supervisor Gerald Clifton | YES |
| Supervisor John Caldwell | YES |
| Supervisor Tommy Lewis | YES |

****See Exhibit F.20****

21. Approval of Justice Court Report

Justice Court Clerk Linda Aldridge appeared before the Board of Supervisors to present the Justice Court Report for the month of January 2003. Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to approve the Justice Court Report for the month of January 2003 attached as Exhibit F.21. The motion passed by a unanimous vote. **See Exhibit F.21****

22. Approval to Open Bids

- a. Central Maintenance – Disc Style Chipper**
- b. B J Chain Library Addition – Olive Branch**

Supervisor Gerald Clifton made the motion and Supervisor Tommy Lewis seconded the motion to authorize the County Administrator or his designee to open Bid File No. 03-156-010a for one or more 18” Disc Style Chipper on February 20, 2003 at 10:00 a.m. and Bid File No. 03-383-501-002 for the Olive Branch First Regional Library Addition on March 3, 2003, at 2:00 p.m. The motion passed by a vote as follows:

| | |
|---------------------------|--------|
| Supervisor Jessie Medlin | YES |
| Supervisor Eugene Thach | ABSENT |
| Supervisor Gerald Clifton | YES |
| Supervisor John Caldwell | YES |
| Supervisor Tommy Lewis | YES |

****See Exhibit F.22.a.b****

23. Approval to Modify County Contract with Cingular to add Mobile to Mobile

Vanessa Lynchard, Director of Administrative Services, addressed the Board of Supervisors regarding approval to change the Cingular Contract to add Cingular mobile to Cingular mobile. The cost for 500 minutes is an additional \$4.99 a month. They have unlimited minutes for an additional \$10.00 a month.

ITEM F.23, CONTINUED,

Supervisor John Caldwell said to get this plan could save the County money.

Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to authorize adding the option of mobile to mobile plans to the Cingular

contracts for the County as deemed necessary by the Director of Administrative Services for phones that do not have it. The motion passed by a vote as follows:

| | |
|---------------------------|--------|
| Supervisor Jessie Medlin | YES |
| Supervisor Eugene Thach | ABSENT |
| Supervisor Gerald Clifton | YES |
| Supervisor John Caldwell | YES |
| Supervisor Tommy Lewis | YES |

24. Approval of Inventory Dispositions Building & Grounds Final

The Board of Supervisors were given a list of equipment owned by the County that is either unrepairable or not cost effective to repair. Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to accept receipts from the Inventory Clerk pursuant to Section 31-7-107 of the Mississippi Code and did approve the final disposition on the report as noted on Exhibit F.24 as follows:

| <u>Asset#</u> | <u>Serial #</u> | <u>Description</u> | <u>Reason for Disposal</u> | <u>Location</u> |
|---------------|-----------------|--------------------|----------------------------|-----------------|
| 3340 | 856D497341067 | Hand Grinder | Burned | BFI |

The motion passed by a vote as follows:

| | |
|---------------------------|--------|
| Supervisor Jessie Medlin | YES |
| Supervisor Eugene Thach | ABSENT |
| Supervisor Gerald Clifton | YES |
| Supervisor John Caldwell | YES |
| Supervisor Tommy Lewis | YES |

****See Exhibit F.24****

G. EXECUTIVE SESSION

The executive session portions of these minutes are recorded under the portion of the minutes called "Executive Session".

H. OTHER ISSUES

1. Central Maintenance - Equipment

Road Manager Russell Dorris presented the Board of Supervisors a list of equipment from Central Maintenance to be declared surplus inventory and sold through an auction company.

The Board directed Mr. Dorris to check with the Sheriff’s Department and other departments to see in any other equipment should be added to inventory.

Supervisor Tommy Lewis made the motion and Supervisor Gerald Clifton seconded the motion to authorize the Road Manager Russell Dorris to negotiate with auction vendors for the sale of the equipment and to declare the following equipment as surplus inventory:

ITEM H.1, CONTINUED,

| Prop # | Unit # | Description | Tag # | Serial # | Mileage/Hrs – Condition |
|---------------|---------------|--------------------|--------------|--------------------|--------------------------------|
| 20112 | 2 | 87 GMC C-10 | C-7254 | 1GTDR148H0H5531891 | 168,582 -New Engine & Trans |
| 20127 | 5 | 85/86 Chevy 1500 | C-8198 | 1GTD014H7GF729070 | 278,282 - Head gasket |

| | | | | | |
|----------------|-----|--|---------|-----------------------|-------------------------------|
| 20124 | 9 | 85 Ford F250 | C-5649 | A274760 | 151,219 – Runs |
| 22095 | 12 | 83 Ford F150 | C15117 | 1FTEF14FXDLA32368 | 357,665 – Runs |
| 19055 | 17 | 91 Chevy 3500 | C12694 | 197312 | 264,301 – Runs |
| 20062 | 30 | 88 Chevy Caprice | C-7401 | 1G1BL5168JR135197 | 169,685 – Runs Good |
| 20086 | 32 | 88 Chevy C-10 | C-7490 | 1GCDC14H4JZ234394 | 285,214 – New Engine |
| 20120 | 33 | 88 Dodge R150 | C-7507 | 86876 | 259,416 – Runs Fair |
| 20088 | 36 | 88 Dodge D150 | C-7870 | 1B7FD14Y3JS776200 | 258,671 – Runs |
| 20130 | 38 | 89 Dodge | C-8140 | 145808 | 119,969 - Runs |
| 20131 | 39 | 89 Dodge | C-8141 | 1B7FE16Y7KS149866 | 223,500 – Runs |
| 20132 | 40 | 89 Dodge | C-8199 | 1B7FE16X8KS171642 | 229,560 – Runs |
| 16191 | 61 | 98 Ford Explorer | G005373 | 1FMZU34X0WUB25064 | 108,934 - Trans. Going Bad |
| 19068 | 63 | 82 Chevy C-20 Pass Bus | G006991 | 1GBGG35M8C7135010 | 288,039 |
| | 74 | Ford Ecnoline 350 Amb. | G017704 | 1FDHS34M8KHB87614 | 28,362 – Fair to Good |
| 20134 | 103 | 89 GMC 6000 (was Asphalt. Distributor Truck) | | IDGD6DIA6KV516649 | 252,242- Runs Rough |
| 20094 16031 | 124 | 67 Chevy Truck & Asphalt Distributor | | CE530P178746 J4301 | Scrap |
| 32152 | 142 | 1982 GMC | G024354 | 1GDP9C1JXCV587422 | Fair |
| 12009 | 704 | Int'l 4600 Boom Truck | C016970 | 1HTSAZRN0RH564922 | Fair |
| 10228 | 412 | Hyster Lowboy Trailer | | 6072 | Fair |
| 16161 | 502 | 1980 Little Giant Ditcher | | 34TX80105 | 206,918 |
| 12042 | 503 | AMZ Pot Hole Patcher trailer | | AA221DE | 5,764/ Hrs – Fair |
| 19034 | 515 | 95 Ford 675D Backhoe | | A430368 | 4,033/ Hrs – Fair |
| 20144 | 518 | 1986 John Deere 2750 Tractor | | L02750G564760 | 6,132/ Hrs –Engine Knocking |
| 16174 | 519 | Alamo Hydro 10' Mower | | HY10-02031 | Good |
| 20196 | 525 | 92 995 Case IH Tractor | | JJE0012519 | 13,873/ Hrs – No oil pressure |
| 20197 | 526 | 92 995 Case IH Tractor | | JJE0004868 | Engine Knocking |
| 20195 | 527 | 1992 995 Case IH Tractor | | JJE0005505 | Burnt – Scrap |
| 22070 30033 | 528 | Kobelco Hydro Excavator w/thumb | | YQU0836 | 5717 Hours Good |
| 20140 | 538 | Case 580E Backhoe | | 5805E907813 | 20,673/ Hrs – Bad Trans. |
| 12040 | 549 | Maulding 1450 Patch Roller | | 14-3-84-109 | Fair |
| 12059 | 560 | Rosco Vibrosite Patch Roller | | 22620 | Fair |
| 20162 | 594 | John Deere 2755 Tractor | | 665065 | 44,444/ Hrs –Steering Weak |
| 12268 | 596 | Grace Pull Roller | | 3353 | Poor |
| 16199 | 607 | Massey Ferguson 383 4WD | | F40460 | Good |
| 16197 | 609 | Massey Ferguson 383 4WD | | 43352 | 2417 Hrs Tractor Good |
| 30148 | 610 | Almo Hydro 10' Rotary Mower | | 02101 | Good |
| 30149 | 611 | Almo Hydro 10' Rotary Mower | | 02109 | Good |
| 19067 | 613 | John Deere F1145 Front Deckmower | | M01145X170024 | 1,234/Hrs- Uses oil – Good |

The motion passed by a unanimous vote. ****See Exhibit H.1****

2. Boat Ramp Repair

Road Manager Russell Dorris said he had looked at the boat ramp repair request by T. H. Walker, Director of Emergency Management. Mr. Dorris said the Sullivan Act would allow the County to apply for a grant from the Wildlife Department for funds to repair the boat ramp. The County would be responsible for 20% of the cost of repair. Mr. Dorris said he had contacted Robert Bowen, with the Wildlife Department, to come and review the boat ramp site to see if it is an acceptable site for the grant. No motions were made on this item.

ITEM H, CONTINUED,

3. Ground Breaking – Future Electronics

Jim Flanagan, Director of the DeSoto Council, was present and invited the Board to the groundbreaking ceremony for Future Electronics to be held at 10:30 a.m. on February 5, 2003. Mr. Flanagan said the company is a French Canadian Company moving into DeSoto County and they will be located across from the DeSoto Civic

Center. No motions were made on this item.

4. County Project List

County Administrator David Armstrong reminded the Board that Demery Grubbs is waiting on their prioritized list on the Capitol Projects. No actions were taken on this item.

5. County Comptroller Position

County Administrator David Armstrong said he had advertised for the Comptroller position and so far he has received 40 applications for the position. David Armstrong said he had interviewed 3 applicants already and he has picked 12 applicants to interview. David Armstrong said he hoped to bring the top 3 applicants to the Board on February 18, 2003 meeting. No actions were taken on this item.

6. County Ball Fields

Supervisor Gerald Clifton made the motion and Supervisor John Caldwell seconded the motion to go out for bids to replace the light poles and lights at the County Ball Field on Hwy 301 and Eudora, based on the Board's agreement that the fields are dangerous with the existing lighting equipment. The motion passed by a unanimous vote.

Supervisor Tommy Lewis said to have Jim Bearden, Director of Operations and Maintenance, and the Hwy 301 Sports Authority and Eudora Sports Association to block off the parks until the repairs could be made.

Supervisor Gerald Clifton made the motion and Supervisor John Caldwell seconded the motion to authorize Jim Bearden to inspect the ballfields at Hwy 301 and Eudora and report back to the Board his findings on the fields; to authorize the Grant Writer to search for grant funding for the replacement of the lighting equipment at the two ballfield's and to authorize appropriate action necessary for the safety of the ballfields at Hwy 301 and Eudora including to replace the lights. The motion passed by a unanimous vote.

Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion, to recess the meeting until February 5, 2003 at 9:00 am. The motion passed by a unanimous vote.

THIS the 3RD day of February 2003, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Gerald Clifton, President
DeSoto County Board of Supervisors